

Private Party Package



16445 Poplar Tent Road
Huntersville, NC 28078
704-896-5555

Saturdays & Sundays

October 5th through November 24th 2024
October 4th through November 23rd 2025

Celebrate with Olde World Revelry!



Celebrate with all the merrymaking and feasting of the 16th century!

Start your day with a party in your own private event space and conclude with a stroll through acres of medieval amusements and revelry!

Customized party services can include appearances by Festival performers, a joust in your honor, rental of period costuming, food & beverage, and more!

Regal Enchantment Party



2024 BASE PRICE: \$1,650

2025 BASE PRICE: \$1,750

Outdoor Covered Pavilion Tent up to 2pm

With seating & tables provided.

VIP Parking for Guests

Up close at party location

Outdoor Stage with electricity

Accommodates presentations, dancing with recorded music, or performances by RenFest musicians (additional fee)

Admission for the Party Planner & 3 Guests

Additional tickets available at a discounted price

Toast in your honor by the Queen and her Court

30 minute appearance by the Queen and her Court that includes trumpet fan fare, a ceremonial toast, a pair of limited edition souvenir toasting vessels, and choice of one bottle of mead, champagne, or non-alcoholic sparkling cider.

The Stage

The stage deck is 12 feet deep and 20 feet long. The stage features two electrical outlets for the addition of audio / video equipment for presentations, recorded music, or added entertainments by Festival performers. Seating is available for up to 160 guests. Additional seating can be provided upon request.



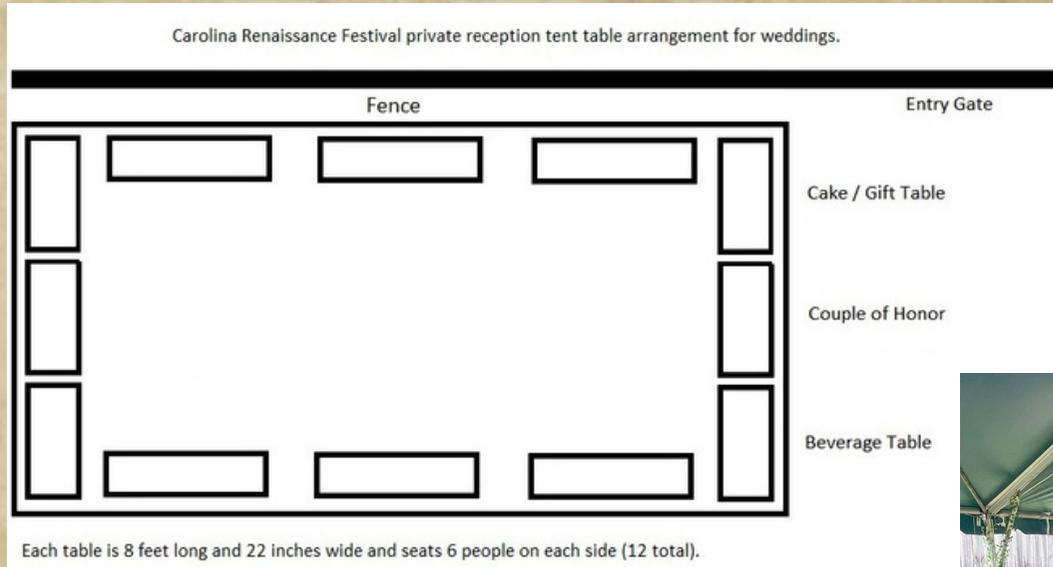
The Reception Tent

The reception tent is 40 feet x 60 feet and features 9 tables, each 8 feet long and 22 inches wide. The tables seat 6 people on each side (12 total). Additionally, there is 1 table of the same size for the Guests of Honor, 1 table of the same size for display of your cake/dessert, and 1 table of the same size for display of any beverages and/or gifts.



The Reception Tent

Example Layout. Can be customized to meet your needs.



Food & Beverage

Outside Food & Beverage is Prohibited.

Exceptions include a ceremonial shared dessert (cake, cupcakes, etc), baby food products, medical dietary foods, and one plastic bottled water with a sealed lid per person.

Food may also be provided by a licensed catering company (hired by you and subject to additional terms and conditions.)

All Beverages must be purchased from the Festival.

The Festival also offers Food & Beverage Voucher Booklets* that can be redeemed at concession booths located throughout the Festival.

1 VOUCHER VALID FOR 1 CHOICE OF:

GIANT ROASTED TURKEY LEG
SAUSAGE ON A STICK
SMOKED DRAGON CHOP (PORK)
SLICE OF PIZZA
BREAD BOWL
LOADED BAKED POTATO
CHICKEN & CHIPS
FISH & CHIPS
MEATBALL SUB
TERIYAKI CHICKEN & FRIED RICE
PORTABELLA MUSHROOM SANDWICH

2 VOUCHERS EACH VALID FOR 1 CHOICE OF:

20 OZ SODA
20 OZ ICED TEA
BOTTLED WATER

1 VOUCHER VALID FOR 1 CHOICE OF:

BROWNIE SUNDAE
SMOOTHIE
ROOT BEER FLOAT
STRAWBERRY SHORTCAKE

*\$21 each. Minimum order of 15.

Food Booklet prices and available food and drink options are subject to change as the Festival works to negotiate with suppliers.

Beer & Wine Service

Beverage Service at the Reception Tent is also available.

Set-up and break down fee is \$50.00

Bartender Service is \$100 for 4 hours; 10:00 - 2:00.

Beer comes in 12 oz bottles unless noted otherwise.

Beer is sold by the case (24 Pack)

- Bud Lite (cans) \$98.00
- Guinness \$148.00
- Guinness (15oz cans) \$172.00
- Bold Rock Cider (cans) \$140.00
- Bud Light Zero N/A \$116.00
- Foothills Pumpkin \$128.00
- Foothills Frostbite \$128.00
- Foothills Oktoberfest \$128.00
- Foothills Hoppyum IPA \$128.00
- Foothills Jade \$128.00

\$25.00 for Yellowtail bottle of sparkling white wine, Cabernet, or Chardonnay.

\$48.00 for bottle of Chaucer's Honey or Raspberry Mead.

16.9 oz bottled waters are \$2.00 each. 20 oz Sodas are \$3.00 each (Pepsi products.)

All Beverage prices shown and availability shown are
subject to change as the Festival works to negotiate with suppliers.

Unconsumed alcohol may not be removed from the premises per the stipulations of the
Festival's permit granted by the North Carolina Alcoholic Beverage Commission.

Admission Tickets

We provide you a unique discount code that you can forward to your guests. The discount code can be used by your guests for purchasing tickets from the Festival website.



All Event Guests must have a valid admission ticket to the Festival.

Consider These Optional Services...



A Joust in Your Honor!

\$350

- * Procession with Queen and Royal Court from party space to the Joust.
- * Seating for Two with Queen at Joust Arena Dais.
- * Customizable commemorative announcement by the Queen in your party's honor at start of Joust tournament to the 1,700 individuals in the arena audience.
- * Cushioned seats for 25 in the Arena's exclusive VIP section (covered and shaded). Reserved bleacher section for overflow seating at Joust Arena.

Consider These Optional Services...

Festival Performers On Stage!

Musicians! Dancers! Comedians! Appearances by your favorite acts! The Festival's merry band of characters can bring additional ambiance and atmosphere to your party for your guests to remember for years to come. Ask the Festival's Venue Coordinator about adding additional entertainments to your package.



Consider These Optional Services...

Costume Rental!



The Belrose Costume Shop is an independent vendor located at the entrance gate of the Festival and has hundreds of costumes available for rent. Reservations can be made in advance and dressing rooms are onsite the morning of the event.

Ask the Festival's Venue Coordinator for details!

Consider These Optional Services...

Souvenir Gifts for the Party



* Souvenir Flower Hair Garlands

* Souvenir Leather Pouches

* Souvenir Mugs

Ask about pricing!

*photos are examples, products may vary and are subject to availability

Consider These Optional Services...

Day-Of Coordinator

A Day-Of Coordinator is a trusted person assigned by the party planner to act on their behalf to help coordinate the event on the day of. The Day-Of Coordinator is responsible for managing and overseeing Outside Vendors, Event Guests and the implementation of decorations. The Day-Of Coordinator works directly with the Festival's Venue Coordinator to ensure that the event is a success. The Day-Of Coordinator should also be present at the scheduled event rehearsal.

Many party planners select a trusted friend or family member for this role. You may find it worthwhile to hire an outside vendor to act as your Day-Of Coordinator.

The Festival's recommended Day-Of-Coordinator:

Carrie Spicher

Carrie Anne Events

c. 240.527.4023

carrie@carrieanneevents.com

Decorations & Vendors

Additional decorations for the Stage and Reception Tent are the responsibility of the Party Planner and/or Day-Of Coordinator.

Decorations are to be preset on the morning of your event with site access available as early as 7:15 AM.

Delivery of vendor provided services such as catering, flowers, cake, etc. is to occur no later than 8:45 AM on the scheduled event date in effort to avoid event related vehicle traffic on the road system.

The Party Planner and/or Day-Of Coordinator will need to be present to accept the delivery of vendor services and coordinate having the flowers, cake, catering, etc. put into place.

Vendor personnel must remain in The Haven for the duration of the event and leave when the events ends at 2:00pm unless they have a valid admission ticket for that day.

Breakdown of decorations is to happen the same day of the event immediately following the event reservation end time of 2:00pm.

Important Considerations...

- The Festival is an outdoor venue that also requires a significant amount of walking. All participants should be informed to dress appropriately for the weather, wear comfortable shoes, stay hydrated, and take any necessary medicines. Those with sensitivity to the sun should wear sunscreen and consider a hat for added shade. And skipping colognes and perfumes will assist with repelling bugs.
- The Festival is open rain or shine except in the rare occasion of extreme weather. If rain is in the forecast, the Festival's Venue Coordinator will work with you to implement a rain plan which, depending on the extent of rainfall, could mean moving the event under the covered reception tent or postponing the event to a later time and/or date.
- Restroom Facilities – “Privies” at the Festival are port-a-johns that are serviced daily. Located at the port-a-johns are diaper changing stations and hand wash stations. Private spaces for breast feeding are available at First Aid.
- Communication – The act of effective communication plays a very important role in guaranteeing your event's success. The Festival's Venue Coordinator has compiled this packet to relay information to you and your Day-Of Coordinator in good faith that you and your Day-Of Coordinator are relaying this same information to all your event participants. Keeping all event participants well informed of the event plan helps them feel invested, will contribute to their overall enjoyment, and will guarantee a relaxing and fun event day.
- Advance tours of the Festival's event location is encouraged. You can use this link to schedule an appointment time: [HTTPS://WWW.TIMETRADE.COM/BOOK/4VBKG](https://www.timetrade.com/book/4VBKG)

Payment Schedule

Deposit for Date Reservation:

An advance non-refundable deposit of \$650 is due at the time you reserve your event date.

Second Payment Due:

A second payment of at least 50% of the remaining balance is due no later than 30 days before your scheduled event date. It is at this 30 day mark that you want to have your guest list finalized so you can determine:

- * The total quantity of food & beverage vouchers
- * The total order for alcoholic beverage service
- * The total number of souvenir gifts for your event participants

Final Payment Due 14 days before event date:

The Festival accepts cash, check and all major credit cards.

Questions?

Your attentive Venue Coordinator is here to help!

ncevents@renfestinfo.com

704-896-5555

Thank You For Celebrating With Us!

